

Permanent Secretaries

- **Executive Leadership Role in the Civil Service**
- **Execute a Performance Driven Culture**

The Public Service Commission is seeking well qualified applicants for the positions of Permanent Secretary for two Ministries. These are key leadership positions responsible for leading and managing each Ministry including policy support and advice.

Permanent Secretaries are being sought for the following Ministries:

- Ministry of Information
- Ministry of Trade, Co-operatives, Micro, Small and Medium Enterprises and Communications

Eligible candidates will have high level academic qualifications and senior executive leadership experience in large and complex organisations in the private or public sector. They will have led major modernisation and change programs setting strategic direction, implementing significant and sustained change, and will have well-developed people leadership capabilities.

Excellent communication, interpersonal and influencing skills, including refined political nous to build strong relationships, foster stakeholder engagement, create new partnerships and drive a culture of excellence and innovation through technology, is essential.

Resilience and drive are critical personal attributes for this leadership role and relevant academic qualifications are essential.

Job descriptions are available upon request.

Don't miss out on this exciting opportunity!

Applicants must apply online at <https://forms.office.com/e/YFXL2PU9Nr> or scan the QR code below to direct you to the application form. You are also required to send a cover letter and a curriculum vitae with contact details of three professional referees, via email titled "**Permanent Secretary - Ministry of Information**" or "**Permanent Secretary - Ministry of Trade**" to fj-fmrecruitment@kpmg.com.au by **Monday, 8 September 2025**. Only shortlisted candidates will be contacted.

Applications are open to Fiji citizens only.

